

## **Outreach Fund (ORF) and Conference Participation Fund (CPF)**

The Royal Entomological Society (RES) provides financial support for entomological endeavours –

The **Outreach Fund** supports activities which further the Society's aims or stimulate interest in such aims, i.e. ...” the improvement and diffusion of entomological science”. This includes help to purchase equipment and help to fund expeditions or organising meetings etc.

**Conference Participation** grants are available to assist applicants attend a meeting or conference that is relevant to the aims of the Society. Applicants must be participating in some way, e.g. presenting a paper or poster or organising a session, and not just attending.

Both awards are capped at £500, but more may be available for particularly deserving cases.

**Grants are available to RES Fellows/Members only, who must have been a Fellow or Member, of good standing, for one full calendar year prior to the date of any application.**

### **Terms and Conditions for Outreach and Conference Participation Awards**

- 1) Within one month of the end of the Conference / Meeting / Course / Expedition or other activity you must let the Honorary Treasurer have a brief report on how the money was used to further the aims of the Society. The report should not exceed one A4 page. Further funding will not be available to applicants who have failed to produce an earlier report.
- 2) Please advertise and acknowledge the support given to you by the Society at all reasonable opportunity and the RES logo will be provided for such purposes.
- 3) If you are not already a Fellow or Member of the Society you can apply using the application form for membership on the Society's website (<http://www.royensoc.co.uk/membership>).
- 4) Particularly for recipients from the **Outreach Fund**, it is expected that an illustrated article for Antenna is produced that will enlighten other Members/Fellows as to the activities of the Society.

### **Rules governing applications**

Applicants will normally be restricted to, at most, one grant annually (student bursaries for the Society's annual meetings are considered separately).

Normally only one Conference Participation award will be made per Institution for a single conference. Outreach grants are on a per project basis.

In years where major entomological meetings occur, e.g., the International or European Congresses of Entomology, there may be a limit on the total funds available and grants will be awarded on a first-come basis.

For Conference Participation Fund applications, an oral/poster presentation to or other active involvement with the conference is required (see above). Applications may be made before official acceptance of such a contribution, but any award will be conditional on such acceptance.

If, for any reason, an award is agreed but not taken up, e.g., due to problems raising other funds or visa applications, the grant cannot just be carried forward to another opportunity. A fresh application must be made for consideration.

## Applications

Applicants should state:

Approximately how long they have been a Fellow or Member of the Society and membership number if known (non-members should apply, see above)

If they have had a grant in the last three years

The sum of money required with detailed breakdown of costs (grants are usually for up to £500, see above)

Whether they are employed, by whom, and include a letter of support from laboratory leader/Head of Department with any application.

If a student, who is the supervisor? Please include a letter of support from your supervisor.

Full postal address

Will any funding come from any other source?

Will the applicant be making a personal contribution from his or her own funds?

Why is employer not funding the work or participation in the conference in full?

For **Outreach Fund** applications give a brief (not more than one A4 page) description of the work, which must have a strong entomological content

For **Conference Participation Fund** applications, state what the role you have is e.g., presenting a paper / poster, and where and when the meeting is to be held. Give title or provisional title of any paper or poster that you will be presenting together with an abstract.

There is no closing date for applications, however applications should be submitted at least two months prior to the Conference/Expedition/Event., which are dealt with on a rolling basis and are normally considered by the Officers of the Society whenever they meet (usually six times each year) or by correspondence. Straightforward applications can sometimes be dealt with within two – three weeks of receipt but please be timely with any application.

Application forms are available from the Honorary Treasurer or from the Society's website

<https://www.royensoc.co.uk/membership-and-community/awards-and-grants/outreach-orf-and-conference-participation-fund-cpf-grants/>

Send your completed application as an email/attachment to [info@royensoc.co.uk](mailto:info@royensoc.co.uk) or by letter to The Royal Entomological Society, The Mansion House, Chiswell Green Lane, St. Albans, Hertfordshire AL2 3NS, UK.